

Phluid User Manual

status

dates

-

Mon
Sep 29
2025

something completed

+

Tue
Sep 30
2025

+

Wed
Oct 1
2025

doing something

+

Thu
Oct 2
2025

something to do

something else to do

+

Fri
Oct 3
2025

+

Sat
Oct 4
2025

notes about something

+

Sun
Oct 5
2025

+

+

Click to add date immediately preceding currently earliest date

Click to add a task to a particular date

Current day highlighted

Click to delete all tasks in a date

Double click a task to edit or delete

Mousedown on any task to move within same date or to a different date.

Shift+mousedown to copy task within same date or to a different date.

Click to add date immediately following currently latest date

create task

title

status

todo

contents

create

cancel

delete all tasks?

delete

cancel

edit task

title

something else to do

status

tentative

contents

enter text here

save

delete

cancel

status

dates

-

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notes about something

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Sun
Oct 5
2025

+

+

- todo
- doing
- done
- notes
- tentative

Right-click a task (and hold the mouse down) to display available status options.

Mouseup on any status to change that task's status.

The status pane is displayed when the "status" button is clicked.
In the status pane, you can add status, delete status, change the name of a status, or change the color of a status.

status

dates

save

cancel

color

name

todo

-

doing

-

done

-

notes

-

tentative

-

+

Click to add a new status

Click to change status color.
On save, the color of all tasks with that status will change to the new color.

Click to change the name of a status

Click to delete a status

When the "save" button is clicked, all status names (not colors) that were deleted or changed, and that were not added back, are displayed to the right of a vertical line.

In this example, the "notes" status was deleted.

Associated with each deleted/changed name will be a dropdown where you specify what to do with the tasks that currently have the deleted/changed status.

These tasks can either have their status changed to another current status or they can be deleted.

status

dates

save

cancel

color

name

todo

-

doing

-

done

-

tentative

-

deleted status

disposition

notes

change all tasks with 'notes' to 'todo' ▾

The dates pane is displayed when the "dates" button is clicked.
In the dates pane you specify the date range displayed in the main pane.

The starting and stopping dates
can be specified as either a
specific date or some number of
days or weeks relative to the
current day.

status

dates

save

cancel

start date

☐ relative to current day

☒ specific date

09 / 28 / 2025

stop date

☒ relative to current day

☐ specific date

days

after current day

Enter a number

Select "days" or
"weeks"